

**MEMOKID ACCELERATED LEARNING CENTER OF FAIRFAX
2025-2026 ACADEMIC YEAR AGREEMENT**

7777 Leesburg Pike, Suite 101N
Falls Church, VA 22043

memokid.usa@gmail.com
571-663-4082

POLICIES AND PROCEDURES¹

Tuition & Fees:

- For Speed Math Year 1, Speed Math Year 2, Super Memory Year 1, Super Memory Year 2 programs, the annual program tuition rate is \$2,850 per student.
 - If it is paid in full at the time of enrollment, a \$650 discount will be applied, lowering the annual tuition to \$2,200.
 - Payment methods with no fees: Zelle (571-663-4082 Atlas Academy Inc), [ACH](#) (routing number and bank account number), cash or check.
 - Payment method with a nonrefundable merchant service processing fee of 3%: credit or debit card.
 - Otherwise, the tuition can be paid with a [PayThen](#) payment plan of 10 zero-interest, equal installments, with the first payment due at time of enrollment and the next payments due the 15th of each month from September 2025 to May 2026. If the parent/guardian decides to pay off the balance sooner, then a 5% discount will be automatically applied.
 - A 10% family discount is applicable for each additional student enrolled from the same family.
- A one-time, non-refundable registration fee for a new student is \$25.
- If a payment is returned due to insufficient funds, a \$25 fee will be charged.
- If required, make-up classes may be scheduled for a fee of \$33, subject to availability.

Cancellations:

- To cancel the program enrollment and request a tuition refund, the student's parent/guardian must inform the MemoKid Accelerated Learning Center of Fairfax (MemoKid) no later than 7 calendar days since the start of the program. A 15% administrative fee will be deducted from the tuition payment (to cover overhead, opportunity and instructor costs) and the remaining balance will be refunded via ACH within 5 business days. The student's access to MemoKid practice software program will also be cancelled.
- The aforementioned 7 calendar-day requirement will not apply if the request to cancel enrollment is due to an unforeseen and documented circumstance such as serious medical condition, family emergency or relocation. MemoKid will review the request and may, at its sole discretion, issue a prorated refund minus a 20% administrative fee (to cover overhead, opportunity and instructor costs).
- If the parent/guardian regularly fails to pay tuition fees on time or comply with policies and procedures, MemoKid may unilaterally cancel the student's agreement.
- In the rare occasion that a class does not reach a minimum enrollment of 25% of its capacity, MemoKid reserves the right to cancel the class. Should this occur, all tuition paid for the canceled class will be refunded in full to the enrolled students. MemoKid will provide notification of cancellation as soon as possible to allow families to make alternative arrangements.

Program:

- Your child is enrolled in MemoKid's program with classes taking place at 7777 Leesburg Pike, Falls Church, VA 22043 (Suite 101N on 1st floor above lobby and/or 403S on 4th floor).
- Please arrive 5 minutes in advance to ensure your child can start his/her/their class on time. Please pick up your child on time as we have limited space in the reception hall.
- If Fairfax County Public Schools close schools due to inclement weather, MemoKid may cancel classes.
- If a general tournament event or another relevant activity is scheduled as part of the program, MemoKid will inform the parents as promptly as possible.
- In the event of a widespread pandemic or other unforeseen circumstances that necessitate quarantines or restrictions, MemoKid may hold classes online.

¹ MemoKid Accelerated Learning Center of Fairfax reserves the right to modify its policies and procedures without notice.

To fully benefit from the program, parents/guardians are responsible for:

- Ensuring their student's full and prompt attendance in the program.
- Encouraging their student to practice his/her/their skills on a designated MemoKid software program for 15-30 minutes every day. (Please follow at-home practice instructions)
- Purchasing their student's mind sports games supplies (speed stacks and/or Rubik's cube) for at-home practice. (MemoKid will provide the students with supplies for in-class use only)
- Informing MemoKid staff or instructors in advance if the student is unable to attend a class.

Liability:

- MemoKid is not a daycare center.
- It is the parents/guardians' responsibility to determine whether their child is old enough to walk to/from MemoKid. If the child is not old enough to walk to/from MemoKid, the parents/guardians must ensure that their child is safely and promptly dropped off and picked up from MemoKid's address of 7777 Leesburg Pike, Suite 101N (Floor 1 instead of Floor L), Falls Church, VA 22043. MemoKid will use normal child safety measures such as providing a reasonably safe environment, implementing a buddy system and conducting regular headcounts. However, MemoKid is not responsible for ensuring that any child stays on MemoKid's premises. MemoKid and its instructors are not liable for any student at any time when the student is outside of the classroom, regardless of class schedule.
- MemoKid expects all students to treat each other with respect and kindness; respect the rights and property of others; refrain from using words, images or gestures that are obscene, violent, disruptive or disrespectful; resolve disputes peacefully; and tell MemoKid instructors and staff about any behavior that may cause danger to anyone. The parents/guardians shall be liable for any damages or injuries caused by their child to other persons, and agree to hold harmless, defend and indemnify MemoKid and its instructors from all claims, liabilities, damages and expenses arising from such damages or injuries.

Media Consent:

- MemoKid may occasionally take photos and videos of students during program activities and these images may be used for MemoKid publications, website, social media and/or other promotional materials. Parents/guardians have the authority to opt their child(ren) out from these photos or videos and can send their requests to MemoKid.

I agree with the above policies and procedures of MemoKid Accelerated Learning Center of Fairfax.

Name of Student(s): _____

Enrolled Program(s): _____

Parent/Guardian's Name: _____

Parent/Guardian's Signature: _____

Date: _____